



First steps in Warsaw – your personal guidebook
Bilateral Agreement exchange students.
Academic Year 2022/2023

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1. Bilateral Agreement enrolment at the Faculty of Power and Aeronautical Engineering WUT

The person responsible for the administrative service of exchange students at the Faculty of Power and Aeronautical Engineering is Mrs. Krystyna Różycka. Her detailed contact you can find below:



Krystyna Różycka
Administrative Specialist for
Foreign Studies

tel. + 48 (22) 234 61 45
krystyna.rozycka@pw.edu.pl

Deanery opening hours:

Monday
10.00-12.00 and
13.00-15.00
Tuesday 09.30-13.30
Thursday 11.00-15.00
Friday 10.00-14.00
room 126
Faculty Building

1.1. The Bilateral Agreement incoming exchange students should do the enrolment through the on-line system. More information is available in the link below

<https://www.meil.pw.edu.pl/eng/PAE2/Exchange/Bilateral-exchange-enrolment-2021-2022>

See APPLY HERE:

1.2. The enrolment dates are – **May 04 to May 31, 2022.**

You will have to fill the form in it and upload the documents indicated in point 1.3.4 below.

1.3. Before you register to the programme, please do the following things:

1.3.3. Prepare the scans (suggested in pdf version) of the following documents:

- a. Proof of language skills (the level of English should be B2)
- b. Transcript of Records from home University
- c. Application form –filled and signed by the student.
(attention: the pattern of Application form is available on our, Faculty website)
- d. Learning Agreement form
(attention: we use only OUR FORM of Learning Agreement available on our, Faculty website)

1.3.4. Fill the application form and upload all the above mentioned documents.

1.3.5. **Please also send me on my e-mail your ID/ passport scan document.**

krystyna.rozycka@pw.edu.pl

1.4. The list of subjects offered for exchange students you may find in the link below, first pdf file:

<https://www.meil.pw.edu.pl/eng/PAE2/Education/Programmes-of-study>

1.5. We do not offer the final projects/ foreign languages/ diploma thesis.

1.6. Remember that you should declare 30 ECTS per one semester of studies and that the incomplete applications will be rejected due to the formal reasons.

2.The list of courses offered for exchange Students

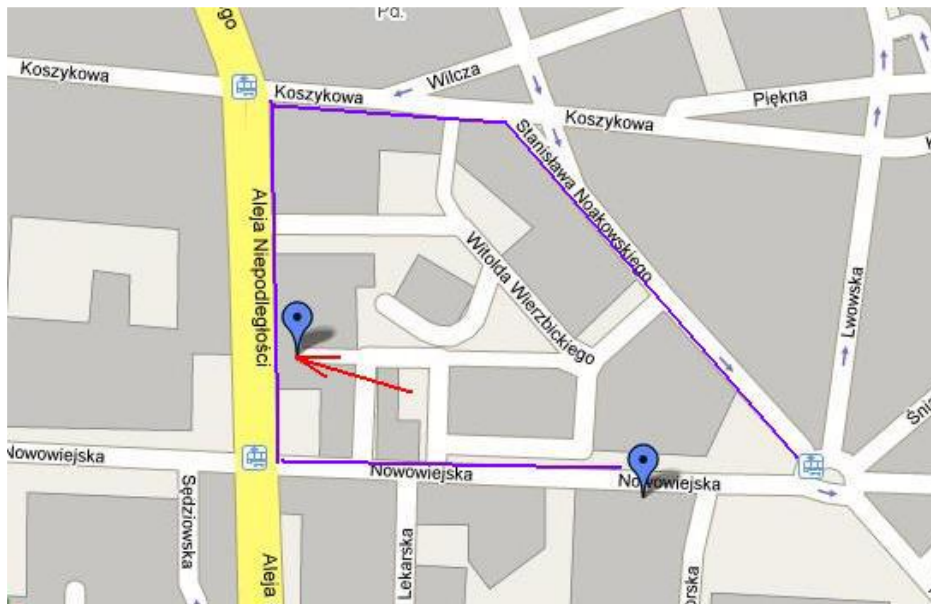
is available below:

<https://www.meil.pw.edu.pl/eng/PAE2/Education/Programmes-of-study>

First pdf file.

3.Location of the Faculty and Deanery

The studies are located in the **Faculty of Power and Aeronautical Eng.** building (Nowowiejska 24 street, 00-665 Warsaw) – see map of Campus – building no.5. Bellow you have enlarged fragment of the Campus map – **red arrow points the entrance to the Faculty building (NOTE: enter the building from the campus side).**

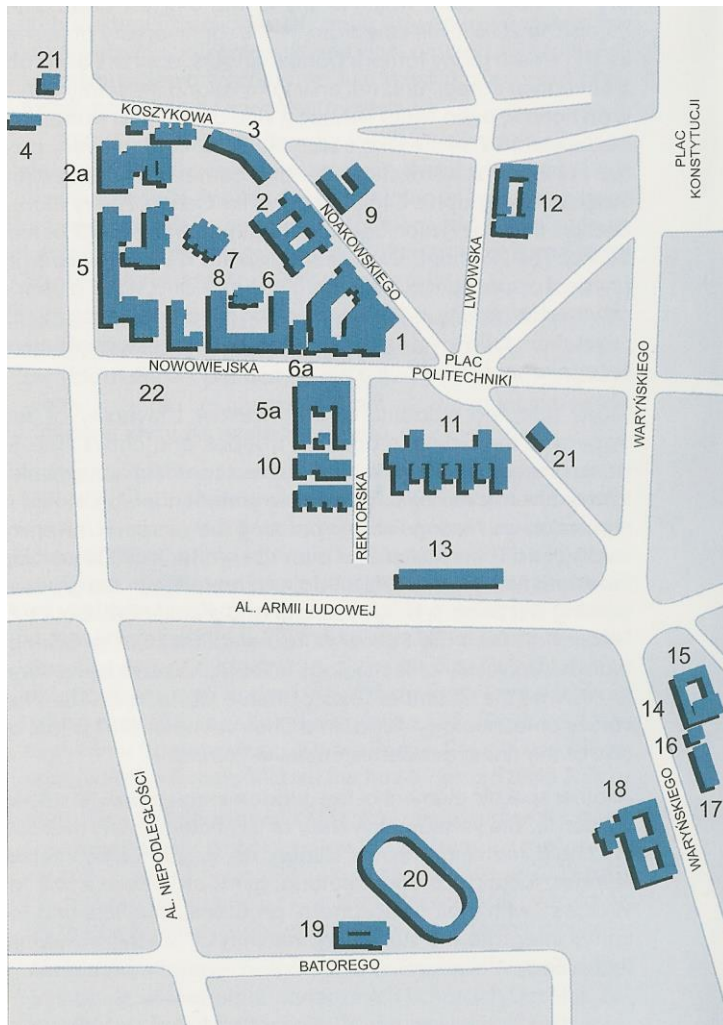


4.Main entrance

see the picture of it below:



5.Campus



University Central Campus

- 1 The Main Building:
The Rector's Offices
The Faculty of Geodesy and Cartography
The Faculty of Mathematics
and Information Science
The Centre for Distance Learning
The Foreign Language Centre
The Main Library
- 2 The Faculty of Chemistry
- 2a
- 3 The Faculty of Transport
- 4 The Warsaw University of Technology
Business School
- 5 The Faculty of Power
and Aeronautical Engineering
- 5a
- 6 The Faculty of Electrical Engineering
- 6a
- 7 The Faculty of Physics
- 8 The Faculty of Environmental Engineering
- 9 The Administration Building
The College of Social Science
and Administration
- 10 The Central Canteen
- 11 The Faculty of Electronics
and Information Technology
- 12 The Faculty of Architecture
- 13 The Faculty of Civil Engineering
- 14 The Student Hostel "Riviera"
- 15 The Physical Education and Sports Centre
- 16 The Health Centre
- 17 The Student Hostel "Mikrus"
- 18 The Faculty of Chemical
and Process Engineering
The Centre for Biotechnology
- 19 The Student Club "Stodola"
- 20 The Stadium
- 21 The University Hotels

6.Information about Poland/Warsaw and Warsaw University of Technology :

- <https://www.pw.edu.pl/engpw/Media3/Handbook-for-International-Students>
- <https://warsawtour.pl/en/main-page/>
- <https://www.numbeo.com/cost-of-living/in/Warsaw>
- <https://www.wtp.waw.pl/en/public-transport-step-by-step/>
- <https://warsawtour.pl/en/museums/>
- <https://www.bbc.com/weather/756135>
- <https://www.migrant.info.pl/id-18-what-is-the-national-health-fund-nfz.html>
- <https://www.planetware.com/poland/best-places-to-visit-in-poland-pl-1-2.htm>
- <https://jakdojade.pl/warszawa/trasa/>

7. Visa

How to obtain Polish Visa

For non-EU citizens an entry visa is required. An application form for a Polish visa is available at:

<https://www.gov.pl/web/diplomacy/visas>

If you need the Acceptance Letter from our Faculty, please send the request about it on

krystyna.rozycka@pw.edu.pl

8. Academic calendar

Academic year in WUT begins with the first full week of October. The year is split into 2 semesters (15 weeks each). There are several breaks: the Christmas break lasting up to the last two weeks of December, a mid-term break after the first semester (this is usually a week in February) and the summer break which lasts from the end of June till the beginning of September. The first 2 weeks of September are reserved for second exam session of the previous semester. The regular academic year starts in first days of October.

The exact calendar is usually presented in the following link:

<https://www.pw.edu.pl/engpw/Academics/Academic-Calendar>

9. Preparing your arrival- accommodation.

- The Faculty is not responsible for the accommodation in WUT's dormitories.
- This is the area of activity of Student's Union.
- Students of Warsaw University of Technology live in 11 student halls of residence.
- Students live in single, double or triple rooms or in segments which consists of two or three rooms (other residence halls). They can use the gym, swimming pool, library, TV room, laundry and kitchen.
- In some halls students who live on one floor share the bathrooms, toilets and kitchens.
- **In case of any questions regarding the student's dormitories the student must contact the following unit: tel. wew.: (22) 234 + wew: 5010 EN 5060**

e-mail: biuro@samorzad.pw.edu.pl

www: samorzad.pw.edu.pl

- Mrs. Krystyna Różycka can help you to find the private accommodation if you asked for it.
- If you want to look for the private accommodation by yourself you may use the following links:

<https://www.gumtree.pl/s-mieszkania-i-domy-do-wynajecia/warszawa/v1c900813200008p1>

<https://www.olx.pl/nieruchomosci/mieszkania/wynajem/warszawa/>



10. Faculty Authorities:



Dean
Professor Janusz Frączek

dziekan@meil.pw.edu.pl

Admission hours :
Monday 15.00 - 16.00
Thursday 14.00-15.00

Room 125



Vice Dean for General Affairs
Professor Artur Rusowicz

prodziekan@meil.pw.edu.pl

Admission hours:
Monday 11.00 - 12.00,
Thursday 13.00-14.00

Room 130



Vice Dean for Education Affairs
Professor Maciej Jaworski

[prodziekan-
dydaktyka@meil.pw.edu.pl](mailto:prodziekan-dydaktyka@meil.pw.edu.pl)

Admission hours:
Monday 14.00-16.00,
Thursday 12.00-14.00

Room 128
**Attention : preferable
contact via MS Teams**



Vice Dean for Student Affairs
Ph. D. Marta Poćwierz

prodziekan_studenci@meil.pw.edu.pl

Admission hours:
Monday 11.00-12.00,
Thursday 12.00-13.00

Room 128

11. Warsaw

Warsaw (Polish: *Warszawa* [var'ʂava] is the capital and largest city of Poland. It is located on the Vistula River roughly 370 kilometers (230 mi) from both the Baltic Sea coast and the Carpathian Mountains. Its population as of 2007 was estimated at 1,706,624, with a metropolitan area of approximately 2,785,000



photos by Internet



12. Basic phrases in Polish

Pozdrowienia	Greetings
Dzień	Good day, Good morning (universal greeting)
Witam	Good morning (more official)
Dobry wieczór	Good evening
Dobranoc	Good night
Do widzenia	Good bye
Do zobaczenia	Good bye (a bit informal)
Cześć	Hi/Bye (informal)
Hej	Hi
Na razie	See you
Smacznego	Bon appetite
Na zdrowie	Cheers! To your health!
Przedstawienie się	Introducing
Jestem Paweł	I am Paul
Jak się masz?	How are you?
Jak się macie?	How are you? (more people)
Jak masz na imię?	What is your name?
Dokąd idziesz?	Where are you going?
Pan	sir, Mr
Pani	Mrs, Miss
Państwo	a group of people to whom you refer with respect
ja	I
ty	you
Pan, Pani	you (politely referring to a man /woman)
on, ona, to	he, she, it
my	we
wy	you (referring to more persons)
Państwo	you (politely referring to more persons)
oni	they
Rozumienie	UNDERSTANDING
Nie rozumiem.	I do not understand
Rozumiem tylko trochę.	I understand just a bit.
Słucham?	Pardon?
Pan (Pani) mówi za szybko.	You speak too quickly.
Proszę powtórzyć.	Repeat, please.
Proszę powoli.	Slowly, please.
Jeszcze raz .	once more
Trochę	a bit
..., wiesz?	...you know?
Nie znam polskiego, mówię tylko po angielsku.	I do not know Polish, I can speak only English.
Tak	Yes
Nie	No
Jeden, dwa, trzy	One, two, three.
Co to jest?	What is it?
Ile to kosztuje?	How much is it?
Dziękuję (bardzo)	Thank you (very much)
Proszę	Please/Here you are
Przepraszam	Excuse me/Sorry

Pozdrowienia	Greetings
Kawę czy herbatę?	Coffee or tea?
Dwa piwa	Two beers
Podróż	Travel
Dokąd jedziesz?	Where are you going?
Autokarem? Pociągiem? Samolotem? Na piechotę?	By coach? By train? By plane? On foot?
Kiedy masz pociąg (samolot) do Krakowa?	When is your train (plane) to Krakow?
Muszę się przesiadać	I have to change (trains).
Zamieszkanie	Accommodation
Gdzie mieszkasz?	Where are you staying? Where do you live?
Mieszkam w hotelu/u znajomych	I am staying at a hotel/at my friends' place.
Szukamy zakwaterowania.	We are looking for accommodation.
Szukam tanich noclegów .	I am looking for a cheap lodging.
Zakupy	Shopping
Zapraszamy -	Welcome/We invite you (a typical inscription on Polish shops)
Lubię zakupy -	I love shopping.
Nie lubię zakupów -	I dislike shopping.
Jest za drogo -	It is too expensive.
Chcę coś tańszego -	I want something cheaper.
Kupię to -	I will buy this.
W czym mogę pomóc? -	May I help you?
Jedzenie	Food
Smacznego!	Bon appetit!
Czy może Pan (Pani) coś polecić?	Is there something you can recommend?
Dania mięsne / Dania bez mięsa	Meat dishes / Dishes without meat
przystawka, zupy, sałatka, sos, desery	starter, soups, salad, sauce, desserts
wołowina, wieprzowina, kurczak, indyk, jagnięcina, ryba	beef, pork, chicken, turkey, lamb, fish
ryż, ziemniaki, makaron, frytki, kluski	rice, potatoes, pasta, chips, dumplings
Smakowało?	Did you enjoy it? Did it taste well?
Rachunek poproszę.	The bill, please
Bar	Pub
Na zdrowie!	Cheers! (To your health)
Sto lat!	May (s)he live one hundred years!
Jeszcze jedno duże (małe) piwo	One more big (small) glass of beer.
Dziękuję, nie palę	Thanks, I do not smoke.
Praca	Work
w pracy	at work
Karol jest już w biurze	Charles is already in the office.
Co robisz?	What are you doing?
Pracuję na pełny etat	I work full time.
University expressions	Wyrażenia uniwersyteckie
Wykaz ocen	Transcript of Records
Legitymacja (studencka)	Student card
Dziekanat	Dean's Office
Program studiów	Study programme
Prowadzący zajęcia/ wykładowcy	Lecturers

13. WARSAW UNIVERSITY OF TECHNOLOGY

Warsaw University of Technology (WUT) founded in 1826 is a research intensive academic institution focused on undergraduate and graduate programs in engineering and applied sciences. It is the largest one from all Polish technical universities. WUT is the highest ranking engineering university in Poland (www.pw.edu.pl)



photos by Internet



Poland

Poland is located in heart of Europe where East meets West. If you are interested in culture and history you will find here many interesting places. If you like landscape, trekking or other outdoor activities you will be glad too. Poland's territory extends across several geographical regions. The country spreads from the Baltic Sea in the north, through the lakes and deep forests to the hills, rocks and the mountains with walking routes, and adventure hiking areas in the very south. Poland has 21 mountains over 2,000 metres (6,600 ft) in elevation, all in the High Tatras. With almost ten thousand closed bodies of water covering more than one hectare (2.47 acres) each, the country has one of the highest numbers of lakes in the world.

This country is quite recent member of EU (since 2004), has a long tradition in education (one of the first European universities was created in Poland). Comparing to the other EU members the living expenses and educational costs in Poland are still lower.

14. The weather

The climate has four seasons; green spring, gold and sunny summer, red and yellow autumn, and snowy, white winter. The climate is more oceanic in the north and west and becomes gradually warmer and continental as one moves south and east. Summers are generally warm, with average temperatures between 20 °C (68 °F) and 27 °C (81 °F). Winters are cold, with average temperatures around 3 °C (37 °F) in the northwest and -8 °C (17.6 °F) in the northeast.

Current weather forecast

<https://www.accuweather.com/en/pl/warsaw/274663/hourly-weather-forecast/274663>

<https://www.accuweather.com/en/pl/warsaw/274663/hourly-weather-forecast/274663>

15. Pick-up service and help at the Faculty.

<https://www.pw.esn.pl/en/buddy>